

## REQUEST FOR ACCESS *Permohonan Akses*

### Book and Claim in RSPO PalmTrace *Book and Claim di RSPO PalmTrace*

#### For sellers of RSPO Credits *untuk penjual RSPO Credits*

In order to request access to Book and Claim in RSPO PalmTrace as a credit seller, companies need to

1. Be a member of the RSPO
2. Be registered in [RSPO PalmTrace](#) ('Palm Oil Registration')
3. Be RSPO certified
4. Be licensed in RSPO PalmTrace by their Certification Body
5. Fill in this form correctly and completely; and
6. Attach a letter from your bank confirming your company's bank account number<sup>1</sup>.

**Please send the filled in form back to [palmtrace.support@ra.org](mailto:palmtrace.support@ra.org).**

For all questions regarding this form and Book and Claim in RSPO PalmTrace, you can contact the RSPO PalmTrace support team via [palmtrace.support@ra.org](mailto:palmtrace.support@ra.org) or +31 (0)20 820 8968.

*Untuk mengajukan permohonan akses di Book and Claim di RSPO PalmTrace sebagai penjual kredit, perusahaan/ kelompok harus:*

1. *Menjadi anggota RSPO*
2. *Terdaftar di [RSPO PalmTrace](#) ('Registrasi Kelapa Sawit')*
3. *Bersertifikat RSPO*
4. *Terlisensi di RSPO PalmTrace oleh Badan Sertifikasi (CB)*
5. *Isi formulir ini dengan benar dan lengkap; dan*
6. *Lampirkan surat keterangan dari bank yang mengonfirmasi nomor rekening perusahaan/ kelompok*

***Kirimkan formulir ini kembali melalui [palmtrace.support@ra.org](mailto:palmtrace.support@ra.org).***

*Untuk pertanyaan mengenai formulir ini dan Book and Claim di RSPO PalmTrace, Anda dapat menghubungi tim dukungan RSPO PalmTrace melalui [palmtrace.support@ra.org](mailto:palmtrace.support@ra.org) atau +31 (0)20 820 8968.*



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## Company Information *Informasi Perusahaan/ Kelompok*

RSPO PalmTrace account name<sup>2</sup>:

*Nama akun RSPO PalmTrace*

RSPO Membership number:

*Nomor Keanggotaan RSPO*

RSPO PalmTrace Member ID: RSPO\_PO

*ID Keanggotaan RSPO PalmTrace*

Address:

*Alamat*

Postcode:

*Kode Pos*

City:

*Kota/ Kabupaten*

Country:

*Negara*

VAT Number:

*Nomor NPWP*

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<sup>1</sup> Letter confirming that the bank account indicated in this form indeed belongs to your company.

Please note that we do **not** request a bank statement on your account balance or activities.

*Surat konfirmasi bahwa nomor rekening dalam formulir ini benar milik perusahaan/ kelompok Anda. Mohon dicatat bahwa kami **tidak** meminta pernyataan bank mengenai saldo atau aktivitas akun Anda.*

<sup>2</sup> Company name as registered in RSPO PalmTrace.

*Nama perusahaan atau kelompok yang terdaftar di RSPO PalmTrace*



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Type of Business:

*Jenis Bisnis*

Independent Smallholder Group

*Kelompok Pekebun Swadaya*

Outgrower

*Pemasok Buah Luar*

Mill

*Pabrik Kelapa Sawit (PKS)*

Kernel Crusher

*Penghancur Kernel*

Are you part of a Holding<sup>3</sup>?

*Apakah Anda bagian dari perusahaan/ kelompok induk?*

YES/ Ya

NO/ Tidak

If yes, Name of the Holding:

*Jika ya, nama Perusahaan/ Kelompok Induk*

Contact Person for Book and Claim:

*Narahubung untuk Book and Claim*

Email Address:

*Alamat email*

Telephone Number:

*Nomor telepon*



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## **Bank Information** *Informasi Bank*

Bank Account Holder:

*Nama Pemilik Rekening*

Bank Account Number / IBAN:

*Nomor Rekening Bank*

Bank Name:

*Nama Bank*

Bank Address:

*Alamat Bank*

SWIFT / BIC:

*Kode SWIFT*

Contact Person for Pavments:

*Narahubung untuk Pembayaran*

Email Address:

*Alamat email*

Telephone Number:

*Nomor Telepon*

I confirm that I am authorized to request access to Book and Claim for the above named company.

*Saya mengonfirmasi bahwa saya berwenang untuk permohonan akses Book and Claim perusahaan/ kelompok diatas*

I confirm that the information stated in this document is true and accurate, and that any changes will be timely communicated to UTZ to [palmtrace.support@ra.org](mailto:palmtrace.support@ra.org).

*Saya mengonfirmasi bahwa informasi yang dinyatakan dalam dokumen ini benar dan akurat, dan perubahan yang ada akan dikomunikasikan ke UTZ segera melalui [palmtrace.support@ra.org](mailto:palmtrace.support@ra.org).*

Date:

*Tanggal*

Name:

*Nama*

Function Title:

*Jabatan*

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<sup>3</sup> Parent company able to sell Rspo Credits on your behalf.

*Perusahaan/kelompok induk dapat menjual Rspo Credits atas nama Anda*



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